



ISSUE 3 | FRIDAY 6 MARCH 2026

WELCOME TO OUR

Pānui

## Principal's Message

Kia ora parents and whanau,

A big warm welcome to Louie who has recently turned 5 and joined the Piwakawaka class. He was only here for a matter of days before he was joined by Ben, who is also 5. Welcome to Suburban Louie and Ben!

Last Wednesday a group from Kaikōura Lions Club visited to do a check of our school bikes and scooters. Along with some good banter and humour (and a bit of supervision from some of our learners), the Lions did a wonderful job of servicing our 'wheels' and we are very grateful to them for their time and skills. Now our bikes and scooters are ready for action in our playground.

Thank you to all the parents who assisted with our sand saucer preparation and transportation last Friday. They must have looked amazing as we took out many prizes in each of the age groups! I was very proud to see so many of our children and staff entering classes with their produce, arts and crafts and cooking. A huge thank you to our gate volunteers who manned the gates on Saturday. We are so lucky to have a group of parents and extended whānau who are happy to support our school with this fundraiser.

This week we have been learning our school song Ka piki ake rā. This song was written for, and gifted to, our kura by Rawiri Manawatu. Up until recently we had no recording and it is wonderful to hear our school waiata being sung in our classrooms. We will be performing this in public very soon!

Congratulations to our Suburban Swim team who competed in the District Swimming Sports at the Aquatic Centre on Wednesday. Frankie-Rose, Alex, Addison, Alice, Otis, Harper, Mikayla, and Hunter all represented Suburban School with pride and excellence and I was really proud of them all. We should have some results to share in our next newsletter.

A reminder for all parents and whānau who have children who travel by bus, please let us know if the arrangements are changing.

- If you are picking students up when they would normally be on the bus, please let us know.
- If you usually pick up your children and you wish for them to travel on the bus, please let us know.

We have ongoing issues with our bus roll process and we need this to change. Messaging the teacher is problematic as staff do not always check their phones during class time. The best thing to do is contact Annie, who is in the office until 12:30 pm each day. Or you can text the mobile 0274 943 157. This is checked by the bus duty teacher after school. The school phone is monitored by a staff member in the afternoon.

The Ministry of Education has mandated that all schools have a stepped attendance management plan in place to start the year. Their target for attendance is for 80% of students attending 90% of the time. Below is how we are tracking since the last newsletter.

### Weekly Attendance Tracker - Week 3

Whole School	Piwakawaka	Titi	Toroa
87%	83%	85%	91%

Congratulations Toroa for attending over 90% of the time.

### Weekly Attendance Tracker - Week 4

Whole School	Piwakawaka	Titi	Toroa
89%	95%	89%	86%

Congratulations Piwakawaka for attending over 90% of the time!



### Positive Behaviour System

The Fyffe FORCE Tixies are proving very popular and some children are already nearing ten Tixies halfway through Term 1. This means that there are children who are consistently displaying our FORCE values!

Congratulations to our Fyffe FORCE value Subway winners from last week. Our focus value for the last fortnight was O for Organisation. Congratulations to our winners: Jack from Piwakawaka, Kade from Titi and Luka from Toroa. For the current fortnight, our focus value is R for Resilience.

Have a great weekend, everyone!

Ngā mihi nui  
Kylee Habgood

## **Date for your Diary**

### **Week 6**

**Mon 9th March** - Kapa Haka 12:10 pm,  
Swimming Splashtacular pp date

**Fri 13th March** - Piwakawaka Assembly 9 am, Open Classrooms for  
parents/whānau 9:30 am

### **Week 7**

**Mon 16th March** - Kapa Haka 12:10 pm

**Tues 17 March** - Board Meeting 6 pm

**Wed 18th March** - Pick up Sticks Hockey 1 pm

**Fri 20th March** - Game on Touch - Year 3-6

### **Term 1 - Monday 2 February - Thursday 2 April**

*Public Holidays: Friday 6th February - Waitangi Day, Friday 3rd April -  
Good Friday*

### **Term 2 - Monday 20th April to Friday 3 July**

*Public Holidays: Monday 27th April - ANZAC Day holiday, Monday 1st  
June - King's Birthday*

### **Term 3 - Monday 20 July - Friday 25 September**

### **Term 4 - Monday 12 October - Tuesday 15 December**

*Public Holidays: Monday 26 October - Labour Day, Monday 2nd  
November - Marlborough Anniversary Day*

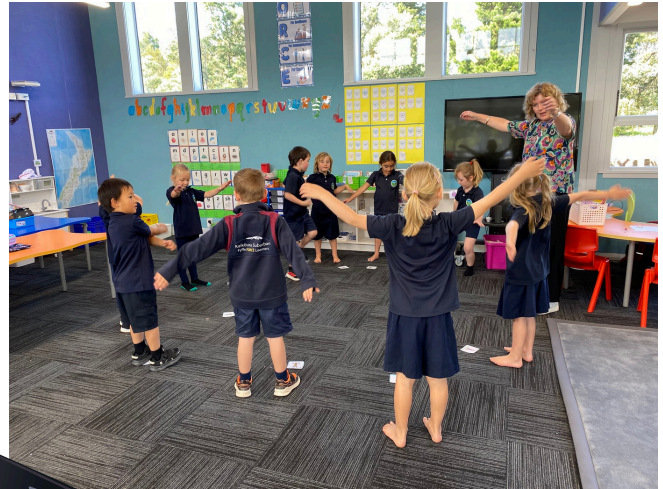
## Piwakawaka

On Thursday we had Jacinta come and do some music and movement with the Piwakawaka class. This will be a regular activity on Thursdays. We followed instructions in songs and then had turns at making our own dance moves for others to copy. We listened, took turns, used our imaginations and moved our bodies. It was a lot of fun and we can't wait for our next session.



## Titi

This week, Titi children have been busy learning about "Sea Week". The focus of this year's Sea Week is celebrating seabirds. Seabirds are struggling to survive due to pollution, overfishing, and various types of fishing. We created some beautiful artwork of our local Little Blue penguins, which will be on display at Fyffe House from March 3rd to 8th.



## Toroa

Toroa has had a very busy week! Some of our tamariki represented our school at the district swimming competition at the Aquatic Centre. They gave it their all in every race and showed fantastic determination and sportsmanship. We are incredibly proud of their efforts. This week, we have also been celebrating Sea Week. As part of our learning, we explored different marine wildlife, including the Toroa (Royal Albatross) and other marine life such as the Bottlenose Dolphin. It has been wonderful to see the students so engaged in learning about these amazing sea creatures, while also investigating how pollution and fishing practices can impact marine ecosystems.



## School Docs

### School Policies and Procedures

All of our school policies are online. Every policy and procedure comes up for review every 3 years to ensure they stay current. You can view all of these by logging in with the details below.

<https://kaikourasub.schooldocs.co.nz/Logon.aspx?ReturnUrl=%2f>

Community username

**kaikourasub**

Community password

**fyffeforce**

### Policies for review in Term 1

- Alcohol, Drugs, and Other Harmful Substances Policy (Board)
- Sun Protection (board)
- Digital Technology and Online Safety (board)
- Cellphones and Other Personal Digital Devices

## Uniform

Uniforms can be ordered through our school website at any time.

To order, go to [www.kaikourasuburban.school.nz](http://www.kaikourasuburban.school.nz) and click on the 'For Whanau' link. In the dropdown menu, click on the uniform shop. After you pay online, you will be notified when items are available.

### Police Vetting

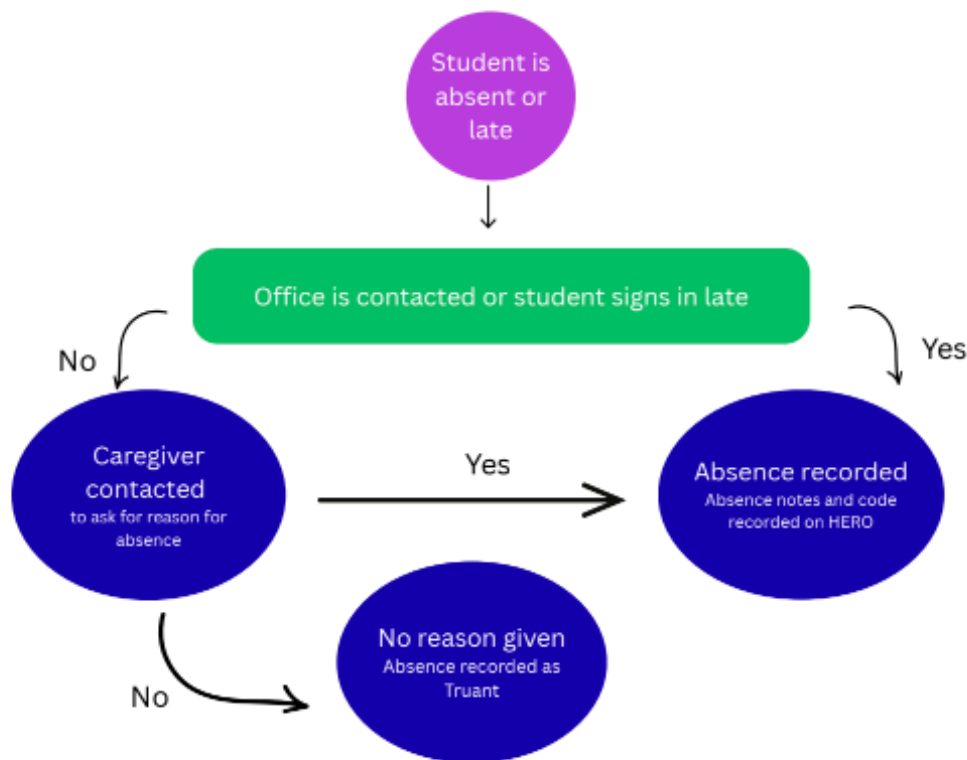
If you are intending on being a parent help at school events or camps, can you please come and collect a policy vetting form from the school office.

All volunteers who work with and around our children require a police vet. This also includes coaching sports teams for our school.

If you have previously had a police vet done by Kaikōura Suburban School, please be aware that they only last for three years, so you may require another one. If you are not sure, please ask Annie.

The Ministry of Education requires us to have a stepped Attendance Management Plan to help us meet this target. Please see our stepped management plan for whānau below.

# Kaikōura Suburban School Attendance Procedure - For Whānau



More than 5 days absent in a term - 80-90%  
Worrying Attendance - Possible Actions

- Contacted by office for reason of absence.
- Caregivers contacted by class teacher to discuss absences and next steps.
- Referral made within school to the Principal for monitoring.

More than 10 days absent in a term - 70-80%  
Concerning Attendance - Possible Actions

- Contacted by the Principal to discuss referrals, positive behaviour plan etc
- Student added to Attendance Register and monitored weekly.
- Positive behaviour plan created in collaboration with whānau.
- Referral to Health Nurse, Te Whare Putea, Mana Ake.

More than 15 days absent in a term - <70%  
Very Concerning Attendance - Possible Actions

- Whānau meet with Principal to create an individual attendance plan.
- Referral to Truancy Services.
- Referral to external services such as Mana Ake, Health School, Te Whare Putea
- Continued monitoring of attendance by the Principal.

Kaikōura Suburban School aims to have 80% of students attending at least 90% of the time. All justified and unjustified codes count towards days absent. It is important to record reasons for absence to help develop plans and support.

Early identification and support are vital to help address absences and ensure students are regularly attending school.

Our process will be:

- Parents report absences via HERO, SkoolLoop, telephone, text, or in person.
- Teachers login to HERO by 9:00 am and again at 1:40 pm to fill in attendance data. Relievers collect a class list from the Office Administrator, and this is returned to the office ASAP.
- Late students report to the office on arrival.
- The Office Administrator contacts the parents of unknown absentees and reports to the Principal daily.
- Attendance is uploaded daily to the Ministry of Education. As a staff, we look at attendance at weekly staff meetings.
- When attendance drops to 91% (more than 4 half days per term), whanau are contacted by the class teacher to make them aware and explain the next step.
- When attendance drops below 85% ( more than 10 half days per term the Principal contacts whanau to organise a formal meeting.
- If there is no improvement and attendance slips below 70%, then the Principal contacts whanau to discuss and then will make a referral to Truancy Services.

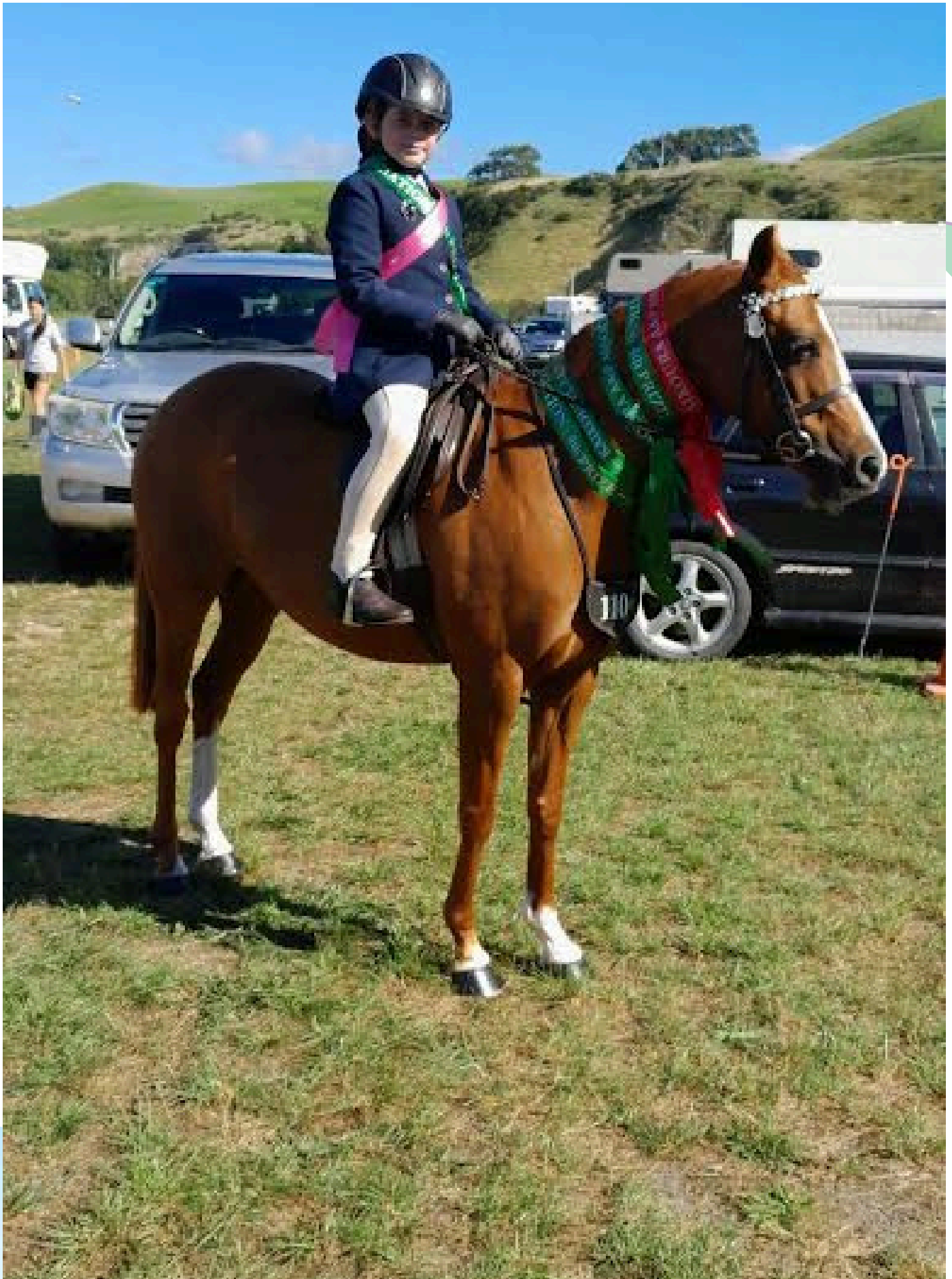
Please get your children to school as much as possible. Of course, all cases are unique, and we do understand life happens. We aim to work with and support our whānau to improve attendance across the school for all of our students.

### Who's having a Birthday?

Happy Birthday to **Luka** on the 1<sup>st</sup> March, **Scarlett** on the 2<sup>nd</sup> of March, and **Samuel** 9<sup>th</sup> of March

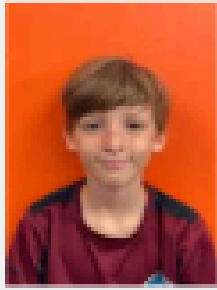


Congratulations Sam Hobbs, for an outstanding effort at the A&P Show with your pony.



# What's been Happening at Suburban



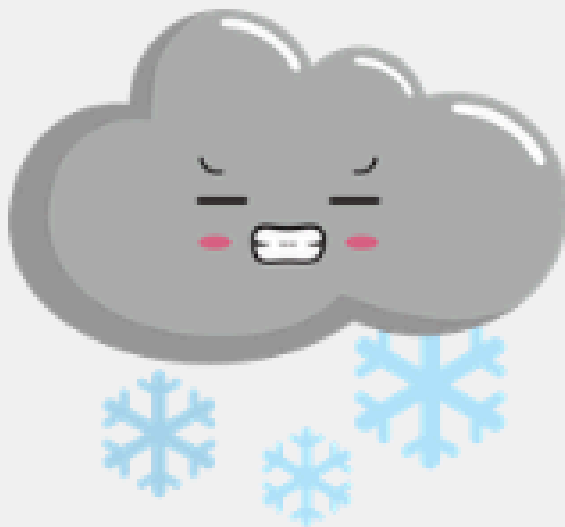


# Student Voice

## First column for 2026!

**Sadly Ashton Ross has left Kaikoura Suburban School for Kaikoura High School, and I, Maverick Lintott, will take over the student voice column.**

**On Wednesday 4<sup>th</sup> of March some of Toroa went to swimming sports! They did different swimming styles like backstroke, freestyle, and more, competing against other schools.**



**The Swimming Splashtacular is happening today.**

**The Lions Club came and fixed our bikes and scooters. Now our bikes are getting used a lot!**



# Community News



**FREE EVENT**  
Suiatatable for ages 14yrs+  
KAI PROVIDED

**She is not your rehab**

"Wow just wow, it was probably the best presentation I have ever seen and boy did I cry"

**9 March | Memorial Hall**  
Time: 6:30pm | 32 Esplanade, Kaikōura

**Community Talk with Matt Brown**

Join us for an inspiring kōrero on healing, healthy masculinity, and community-led change toward a safer, more empathetic future.

Support Hiki



KAIKŌURA AQUATIC CENTRE & KAIKŌURA OCEAN RESEARCH INSTITUTE PRESENT

**SWIM FOR OUR SEAS**

**Sunday 15 March 2026**  
10am – 2pm  
**SEE YOU AT THE POOL!**

TO REGISTER PLEASE CONTACT  
KAIKOURA.AQUATIC.CENTRE@GMAIL.COM

Created by constanzo@ried.cl

Hi, the Cancer Society has created a discounted promo code for your school community who would like to attend a Celebrity Netball Game at the new Parakiore Recreation & Sports Centre.

The event is an exciting, feel-good community event, it is the One Goal: Beat Cancer Harcourts Grenadier Celebrity Netball Game. We are happy to share an exclusive discounted ticket offer for the school community.

This high-profile, high-energy event brings together sports stars, media personalities, and local legends for a fun, action-packed match, all in support of the Cancer Society. Keep an eye on our Facebook page <https://www.facebook.com/cancersocietysouthern> as we announce the players.

Two star-studded teams, captained by iconic Kiwi personalities, will battle it out on court to raise awareness and funds for families facing cancer.

Every goal helps people stay at the Canterbury Cancer Centre while they receive life-saving treatment.

Unlock your exclusive 33% discount by booking via the link below and entering the password (special rate: \$20 per adult and \$10 per child – 14 years & under).

URL: <https://premier.ticketek.co.nz/shows/show.aspx?sh=ONEGOAL26&EP=PLAYER26>

Password: PLAYER26

Please note: this code is valid until Monday, 16 March, so be sure to book early. We've made it easy and affordable for everyone to be part of the action.

The venue

Parakiore Recreation & Sport Centre – the largest aquatic and indoor recreation and leisure venue of its kind in New Zealand.

Event programme – Sunday, 22 March 2026

1:30 pm – Doors open

1:30 – 3:00 pm – Coaching sessions & pre-game entertainment

2:30 – 3:30 pm – Celebrity introductions

3:30 – 4:30 pm – The Celebrity Netball Game

Please reach out if you have any questions.

Kind regards, Jonet

**2026 SEASON**

**KAIKOURA**

**JOIN THE FUN  
JOIN THE TEAM**

**CONTACT US HERE:**  
 CHANEL JOLLY  
 021324361  
 KAIKOURARUGBY@GMAIL.COM

**RANGI TAKO**  
 WINTERSTELLAR  
 ASTROPHOTOGRAPHY EXHIBITION

**KAIKŌURA**

MAYFAIR ARTS & CULTURE CENTRE  
 6TH - 22ND MARCH 2026

Logos for Kaikoura Trust, Creative Communities NZ, and a mountain range logo are at the bottom.

**Book your free visit or drop in today**

Tuesday - 9.30am - 12.30pm  
 Wednesday - 9.30am - 12.30pm  
 Thursday - 9.30am - 12.30pm

**Kaikōura Playcentre**

76 The Esplanade, School Grounds, Kaikōura 7300

Email [kaikoura@playcentre.org.nz](mailto:kaikoura@playcentre.org.nz) to arrange a visit

**Clever Crustaceans**  
 Mawhiti Tino Rawe

Created by scientists from NIWA and Te Papa,  
 Clever Crustaceans invites you to meet Aotearoa New Zealand's most famous crustacean



# Kaikōura Suburban School

## 150th Jubilee 1876-2026

### Thursday 2nd April 2026 - School Celebration

Kaikoura Suburban School

1pm - Welcome

1:15pm - Kapa Haka performance

1:30pm - Children's work display and presentation - The History of Suburban School

2pm - Cake cutting, tree planting

2:30 pm Games

### Saturday 18th April 2026 - Public celebration

Kaikōura Suburban School

Registration \$10 (incl afternoon tea.)

1:30pm - 4:30pm

1:30 - Welcome

1:45pm - Display of children's work and decade photographs taken

2:45pm - Cake cutting, tree planting, ring the bell

3pm - Afternoon Tea

### Saturday 18th April 2026 - Jubilee Dinner

6pm - Donegal House

Buffet: \$45 per adult, \$25 per child age 5-12yrs

Registration Link: <https://forms.gle/zsu1GqqudQQTyH7B7>

If you have any difficulty registering, please contact Annie  
ring or text: 0274 943 557 or email: [office@ks.school.nz](mailto:office@ks.school.nz)